

## Governance, Risk and Best Value Committee

10.00am, Tuesday, 19 February 2019

### Present

Councillors Mowat (Convener), Main (Vice-Convener), Bird, Jim Campbell, Child (substituting for Councillor Watt), Doggart, Gordon (substituting for Councillor Key), Howie, Lang, Munro and Rae.

### 1. Minute

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#### Decision

To approve the minute of 15 January 2019 as a correct record.

### 2. Outstanding Actions

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Details were provided on the outstanding actions arising from decisions taken by the Committee.

#### Decision

1) To agree to close the following Actions:

**Action 5(1)** – Internal Audit Quarterly Update Report Quarter 3 – (1 October – 31 December 2018)

**Action 15(2) and (3)** – Internal Audit: Overdue Findings and Late Management Responses as at 23 November 2018

2) To note the following updates:

**Action 13** – Report being prepared for Finance and Resources Committee on 7 March 2019 for subsequent referral to this Committee.

**Action 14** – Action owner was the Executive Director of Place

3) To otherwise note the outstanding actions.

(Reference – Outstanding Actions – 19 February 2019, submitted.)

### 3. Work Programme

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#### Decision

To note the Work Programme.

(Reference – Governance, Risk and Best Value Committee Work Programme – 19 February 2019, submitted.)

### 4. Edinburgh Health and Social Care Partnership: Internal Audit Update Report

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Details were provided on affirmative actions that were underway to address internal audit assurance challenges and associated risks affecting health and social care services in Edinburgh.

#### Decision

- 1) To note the recent internal audit related activities across the Edinburgh Health and Social Care Partnership.
- 2) To note the governance arrangements for IJB internal audits.
- 3) To note the status update for all overdue Internal Audit items for the Edinburgh Health and Social Care Partnership.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

### 5. Audit Scotland Report: Health and Social Care Integration: Update on Progress

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Audit Scotland had published the report “Health and social care integration: update on progress” in November 2018. Details were provided on health and social care integration together with an update on progress.

#### Decision

- 1) To note the report published by Audit Scotland.
- 2) To note that the scrutiny of recommendations and actions detailed in the report by the Chief Executive fell within the remit of the Corporate Policy and Strategy Committee.
- 3) To agree that future general audit reports would include details on how officers were progressing with recommendations.
- 4) To agree that the Ministerial Strategic Group for Health and Community Care - Review of Progress with Integration of Health and Social Care report would be circulated to members for information.
- 5) To agree that the IJB Integration Scheme would be circulated to members for information ([IJB Integration Scheme](#)).

(Reference – report by the Chief Executive, submitted.)

## 6. Corporate Leadership Team Risk Update

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Details were provided of the Council's top risks and the key controls in place to mitigate them as at 31 December 2018. These risks and the associated controls had been scrutinised and challenged by the Corporate Leadership Team and were presented to the Governance, Risk and Best Value Committee for oversight and review.

### Decision

- 1) To note the Corporate Leadership Team Risk Update and the risk management framework, controls and mitigations in operation.
- 2) To request, where appropriate, further updates from relevant officers to discuss the key risks and mitigating actions identified.
- 3) To request that the Executive Director of Place ensure that the rolling programme of training for Council Officers on homelessness was progressed.
- 4) To request that the reframing of the Risk Register include clearer identification of Council-owned risks and those that impacted on the demand for service delivery.

(Reference – report by the Executive Director of Resources, submitted.)

## 7. Quarterly Status Update - ICT

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An update was provided on the programme of works within ICT and the current services delivered by the Council's external ICT partner.

### Decision

To note the report by the Executive Director of Resources.

(References – Governance, Risk and Best Value Committee of 30 October 2018 (item 4); report by the Executive Director of Resources, submitted.)

## 8. Capital Monitoring 2018/19 – Month Nine – referral from the Finance and Resources Committee

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The Finance and Resources Committee had referred a report which set out the overall position of the Council's capital budget at the month nine position (based on month eight data) and the projected outturn for the year, to the Governance, Risk and Best Value Committee to consider as part of its work-plan.

### Decision

- 1) To note the report.
- 2) To agree that a report would be submitted to the Finance and Resources Committee on the possibility of the savings from the underspend at the Water of Leith Phase 2

project being reallocated for addressing water siltation issues at the Water of Leith basin.

(References – Finance and Resources Committee, 1 February 2019 (item 9); referral from the Finance and Resources Committee, submitted.)

## **9. Revenue Monitoring 2018/19 – Month Nine Position – referral from the Finance and Resources Committee**

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The Finance and Resources Committee had referred a report which set out the projected Council-wide month nine revenue budget position for the year based on detailed analysis of period eight data, building on the period two and five based updates considered by the Committee in 2018, to the Governance, Risk and Best Value Committee to consider as part of its work programme.

### **Decision**

- 1) To note the report.
- 2) To agree that briefing notes would be circulated to Committee members on:
  - a) the demand for home to school travel;
  - b) communications with central Government ministers on the issue of Unaccompanied Asylum Seeking Children;
  - c) the up to date position on income from parking charges.

(References – Finance and Resources Committee, 1 February 2019 (item 6); referral from the Finance and Resources Committee, submitted.)

## **10. Annual Assurance Schedule – Strategy and Communications**

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The Strategy and Insight and the Communications Service Annual Assurance Schedule was submitted for scrutiny. Details were also provided of the development of an action plan in response to areas where it had been identified that controls needed to be improved.

### **Decision**

To note the report by the Chief Executive.

(References – report by the Chief Executive, submitted)